

# West Suffolk Strategic Risk Register Quarterly Monitoring Report – March 2019

<b>Report No:</b>	<b>PAS/WS/19/002</b>	
<b>Report to and date:</b>	<b>Performance and Audit Scrutiny Committee</b>	30 May 2019
<b>Cabinet Member:</b>	Appointment of the Cabinet Member to be confirmed at Annual Council on 22 May 2019.	
<b>Lead officer:</b>	Gregory Stevenson Service Manager – Finance and Performance <b>Tel:</b> 01284 757264 <b>Email:</b> <a href="mailto:Gregory.stevenson@westsuffolk.gov.uk">Gregory.stevenson@westsuffolk.gov.uk</a>	

**Decisions Plan:** This item is not included in the Decisions Plan

**Wards impacted:** All wards

**Recommendation:** It is **RECOMMENDED** that the Performance and Audit Scrutiny Committee:

- (1) **Scrutinise the updated West Suffolk Strategic Risk Register at Appendix 1 and refer any major issues requiring attention to Cabinet.**

## **1. Key issues and reasons for recommendation(s)**

### **1.1 Key Issues and Summary**

- 1.1.1 The West Suffolk Risk Register is a document that records all known strategic risks that may impact the ability to deliver services and performance of West Suffolk Council. Each risk is described and the relative inherent impact and probability of the risk coming to pass is estimated. The actions and controls that are undertaken to mitigate this risk are then laid out resulting in a revised residual impact and probability estimate.
- 1.1.2 The West Suffolk Strategic Risk Register is updated regularly by the Risk Management Group. The Group is comprised of service representatives, including Health and Safety, supported by a Director and the Portfolio Holder for Resources and Performance. Assistant Directors and / or Service Managers may be required to provide further information as requested by the Group.
- 1.1.3 The aim of this process is to provide assurance that all strategic risk has been identified and that there are mitigating actions and controls in place to reduce these risks to an acceptable level.
- 1.1.4 At its most recent assessment in March 2019, the Group reviewed the Target Risk, the risk level where the Council aims to be, and agreed a Current Risk assessment. These assessments form the revised West Suffolk Strategic Risk Register at **Appendix 1**.
- 1.1.5 Part of this assessment included the consideration of the controls and actions in place to address the individual risks. Where Target Risk levels are lower than the Current Risk assessment, further action is either being taken or planned in order to treat the risk and meet the target.
- 1.1.6 Some individual controls or actions have been updated and those that were not ongoing and had been completed by December 2018 have been removed from the register.

### **1.2 New or Amended Risks**

- 1.2.1 Two new risks have been added as **WS25** and **WS26** to represent:
- Risk of failing to address the concerns and challenges posed by environmental change.
  - Risk of increasing personal debt and demand on services as a result of benefit changes.

### **1.3 Closed Risks**

The risk (**WS22**) relating to the closure of the Mildenhall Air Base has been removed given the current date for departure has been pushed back to 2027.

#### **1.4 Impact of Brexit**

- 1.4.1 The group will continue to monitor the situation as it develops, amending existing and / or adding new risks where necessary (see 1.2 above). These changes will be reported at each meeting in the normal manner.

#### **1.5 Reasons for Recommendations**

- 1.5.1 The Council's Strategic Plan includes three key priority areas supported by a range of actions to deliver specific outcomes.
- 1.5.2 The West Suffolk Strategic Risk Register identifies and records the level of risk associated with delivering the Council's plans alongside meeting its statutory responsibilities and the organisation's overall ability to respond to change. Through assessment of risk and the likelihood and impact of potential failure to meet these challenges, the level of controls and where possible, action required is identified and implemented.

### **2. Appendices**

- 2.1 **Appendix 1** - is the full West Suffolk Risk Register for March 2019.